

MR. SURAT MUKHOM (Aoe)

Ramkhamheng University

Period of Training: 7 Jan 2009 – 28 March 2009

Personal Information

Address: 124/544 Soi Raewadee 18, Tiwanon Road,
Nonthaburi, Thailand 11000

Contact No.: 086-790-8251

Birth date: 17 October 1980

Email Address: aoe45@hotmail.com
S.MUKHOM@gmail.com



RESPONSIBILITIES:



- ✓ Bookkeeping
 - Recording of vouchers
 - Encoding the vouchers in the accounting software
- ✓ Simple accounting
- ✓ Assistant to the Junior and Senior Accounting Staffs

- ✓ Simple auditing
- ✓ Helping the team in a small audit job
- ✓ Assistant to the Junior and Senior Audit Staff





Aoe with his Accounting Supervisor Ms. Siriporn Muangbanchong



Aoe with the Accounting Team



1560 Lardprow Rd., Kwangwangthonglang, Wangthonglang
Bangkok 10310 Tel : 0-2933-6121—2 , Fax: 0-2933-6120

09:PGT.001

28 March 2009

Mr. Surat Mukhom
124/544 Soi Raewadee 18, Tiwanon Road,
Nonthaburi, Thailand 11000

Dear Mr. Mukhom,

We thank you for rendering your internship training in Panwa Group of Companies. For the past 2 months, we acknowledged your dedication, perseverance and cooperation in doing such responsibilities as part of your training. Indeed, we really appreciated your presence here in our company not only as a trainee but also as part of our team and family. The friendship that you built with our team will always be remembered.

We wish you good luck in your next endeavor. We are also looking forward to your success in the future.

Yours truly,

A handwritten signature in blue ink that reads "Prasert P." with a stylized flourish at the end.

Mr. Prasert Poothong
Managing Director
Panwa Group of Companies
C.P.A. (Thailand) 5741